

## **Minutes of meeting held Wednesday 1<sup>st</sup> May 2024 8pm St Peters Hall Wilburton.**

**Present:** Cllr John Attrill Cllr Mark Duckworth, Cllr James Lambert, Cllr Steve Morgan, Cllr Gill Spencer, Cllr Harvey Upton, Cllr Ann Pinkney.

**Also Present:** Parish Clerk Andy Milne and Tina Vale Note taker.

**Public:** Kevin Hennessey

### **24- 01: Apologies, Acceptance of apologies and declarations of interests**

Apologies received from Cllr Whittle

Cllr Thurston did not attend, and no apologies had been received.

A member of the parish council undertakes contracted work for the parish council.

### **24-02: To approve the minutes of the previous meeting held on 3<sup>rd</sup> April 2024**

Cllr Attrill signed, dated, and approved these minutes.

### **24-03: Public Participation (15 mins) – to accept questions and comments from members of the public and councillors with a prejudicial interest. (max 3 mins per person)**

Kevin Hennessey gave an overview of how Barry Star's energy and enthusiasm over 40 years helped Wilburton develop into the community it is today. There is a celebration of his life (he died recently at 74yrs old) to be held on 24<sup>th</sup> August and he hopes the PC will make no charge for the hall.

Barry started Wilburton Blades football club, and initiated the Beer Festival about 25yrs ago as a fundraising initiative to pay for the field the car park is now in. He became chairperson of the Fireworks committee and lead the way for the display to be the biggest in East Cambs. In addition, he was the chairperson of the theatre group, becoming the executive producer, fundraising for the control which he built transforming the theatre group into a more professional organisation.

**24-04** This item number was missing from Agenda due to typographical error.

### **24-05: Reports from County and District Councillors**

None

### **24-06: Business Matters**

#### **1.Update and review of Cemetery Gates and cemetery repairs – Cllr Morgan/Clerk**

Cllr Morgan has researched similar replacement gates that are about £1000 a set, supply only, oak or iroko are long lasting. He will provide photos and PC to discuss budget at June meeting.

Cllr Upton said the lynch needs to be treated to improve its longevity.

Cllr Morgan is waiting on tenders for wall repairs.

#### **2, Update on additional prices for external gym equipment – Cllr Spencer**

Wicksteed 6 pieces £15,579, Kompan £55,000, Sunshine Gym Equipment £10,860

Cllr Morgan and Cllr Spencer have seen how robust Wicksteed equipment is: full skier, chest press, space walker, cycle, sit up bench, accessible bike.

Wicksteed sent ideas for fundraising. There was a general discussion about possible fundraising avenues to be explored especially if accessible equipment provided and how many pieces to be purchased.

Cllr Pinkney suggested approaching Integrated Care Board (ICB) for possible funding application.  
Cllr Spencer to continue research.

### **3.Review the Risk Management Document, copy attached/link – Clerk/All PC**

Risk Management 03.05.23 – Wilburton Parish Council

This comprehensive document had been created by Kara, Rixon and Capalc – the Clerk has reviewed it. The meeting raised addition of cemetery memorials and carpark.

Cllr Morgan to get car park sign and no dog signs.

Revision and acceptance by circulation.

### **4.Update on the electrical improvements to the Hall and on the cottages – Clerk**

Cllr Duckworth found an electrician. Clerk has contacted with schedule of works including storage heaters in cottages, repairs to lights (convex cover to be recessed into roof), heaters in toilets and will check progress. £150 storage heater cost.

If anyone has any old plans or documents regarding work to the cottages, please forward to Cllr Duckworth.

### **5. Agree Barry Starr’s event in St Peters Hall on 24<sup>th</sup> August 2024 is free – Cllr Attrill**

Cllr Attrill approved. Cllr Upton seconded and voted unanimously in favour by all parish councillors.

### **6.Agenda for the Annual Parish Council Meeting 19.45 15.05.24 draft attached – Cllr Attrill**

Cllr Attrill not heard from anyone about agenda.

Cllre Spencer and Cllr Upton will be unable to attend, and apologies accepted by the Clerk.

Cllr Lambert may be abroad on work.

### **7.Agenda for the Annual Parish meeting 20.00 15.05.24 draft attached – Cllr Attrill**

There were two agenda items added, one was the ratification of Ann Pinkney Becoming a co-opted counsellor and the other was to vote on the clerk joining LGPS, as Cllr Spencer Explained membership of the local government pension scheme has changed. The good news on this is that it will only cost£300 to join as opposed to the original £2000 to join.

### **8.Topple Testing at the cemetery – Tina Vale (notetaker)**

Tina attended an interesting and informative course - the Management of Memorial Workshop 10<sup>th</sup> April organised by the ICCM (Institute of Cemetery and Cremation management) which gave a good insight into PC responsibilities. Tina to consult with Kara re plans moving forward to action the recommendations of the course and initiate topple testing each memorial.

### **9.Consider support Supporting Sutton Parish Council on weight restriction proposal – Cllr Attrill**

**Cllr Attrill** has spoken with Clerk and Sue Thompson. Concerns raised that will not divert traffic to Wilburton instead. More information is needed: collaboration to get data collection, encourage go to A14 not villages, effects if Haddenham downgrading to 20mph.

### **10.Update on MUGA – Cllr Attrill**

From application started February, have DC 15k granted, waiting on 100K application from FCC, decision will be made early June. Multi use area will assist pavilion funding applications later.

Cllr Attrill put forward idea to name community fund in Barry Star’s memory.

### **11.Car Parking for the beer festival and the car show – Cllr Attrill**

Tim Hughes has drawn up insurance liability for field for this including no access over fence, sheep will manage grass in readiness, 100-150 cars, no fireworks, signs to leave beer festival by 9pm or be tow off, car park to be locked. He will agree it later with Tim Hughes if PC in agreement.  
Cllrs agreed unanimously for him to sign document.

### **12. Cricket Storage container and boules set for the Rec – Cllr Attrill**

Cllr Attrill reported the cricket club have bought it.  
Cllrs agreed to buy initial one set boules and if go missing will not be replaced.  
Cllr Attrill will organise supply first set.

### **13. E mail and Facebook enquiries – Cllr Upton/Cllr Spencer/Cllr Attrill**

Cllr Upton reported Netwise had a temporary problem that may have contributed to web difficulties.  
Cllr Upton encouraged all Cllrs to clear or archive emails.  
Old Clerk email to be archived after Clerk reviewed contents. Clerk2 is current email.  
Cllr Upton will delete the Info email address which is full of irrelevant sales communications.  
The old Box account will be deleted.  
Enquiry emails go to Cllr Attrill but will be redirected to Cllr Upton to redistribute to be dealt with.  
Facebook needs link on website- Cllr Spencer to insert this.  
Cllr Spencer and Cllr Lambert will deal with Facebook messages.

### **14. Planning Applications – Attached – Cllr Attrill**

**24/00257/FUL** – 6 Carpond Lane Wilburton Ely – New Vehicular Access and plant replacement front hedge  
Cllr Attrill has been informed client not proceeding

**24/00358/FUL** – Land southwest of 21 Twenty Pence Rd Wilburton – Erection of one dwelling with detached garage new access installation of solar panels and associated works  
Proximity of trees to our land, may be affected by excavations for foundations, no comments from tree officer on application yet.  
Clerk to write to council planning department tomorrow with concerns.

### **24-07: Agenda items for next meeting in June 2024**

- 1) Update on Cemetery Gates and budget to be decided and update cemetery repairs- Cllr Morgan
- 2) Update on funding and budget for outdoor gym equipment - Cllr Spencer
- 3) LHI bid outcome Cllr Morgan
- 4) Update cottages and electrician – Clerk and Cllr Duckworth
- 5) Bollards on Station Rd update Cllr Attrill
- 6) Neighbourhood plan Cllr Duckworth
- 7) Minute, for good practice, that Cllr Pinkney was appointed to ratify her appointment
- 8) Approve contractor to make new sign please drive carefully
- 9) Hinton Way Gate

### **24-08: Councillors Questions – To receive any comments or questions from the Councillors**

Some fallen branches in cemetery are part of biodiversity for wildlife.  
To see if can put article in the Voice about biodiversity and cemetery.

Annual parish council meeting 15<sup>th</sup> May 745, public at 8  
Cllr Spencer to mention on Website and Facebook.

CLlr Duckworth is meeting about heating.

The Clerk reported Haddenham Rovers are moving to Haddenham and taking own goal posts.  
Dave Malby is on leave 20.5 for 2 weeks.

The Clerk -Theatre group need left handrail to stage with rail that comes off.

£20 per hour for nets on rec.

CLlr Pinkney will attend and invited others if free: Parish and Community forum facilitated by CCC Wed 15<sup>th</sup> May Burwell Hall 1245 to 330., meet community groups.

CLlr Morgan- bird boxes and hedgehog houses are in place along with birdboxes by the school.

CLlr Upton – will check defibrillator is working as historically a few have failed to work.  
CLlr Upton needs access to Data Maps.

CLlr Upton will arrange for King Charles picture to be put up.

CLlr Attrill went to the beer festival committee meeting, stars on glasses,

CLlr Attrill car show covered cost before started with Manchettes,' pitch fees, showman etc paid for, will go round with buckets on day to raise more.

**CLlr Attrill** play list fireworks worked out with firework company.

CLlr Attrill said ticket price up by £1, potentially 2500 to 3000 on 9<sup>th</sup> November.

Star radio may want to support the event,

Cleared round bench with help from family and Laura Goodhugh

#### **24-09: Date of next meeting – Wednesday 5<sup>th</sup> June 2024**

Please note that copies of minutes can be obtained from the Parish Clerk or by visiting our Website at [www.wilburtonparishcouncil.org](http://www.wilburtonparishcouncil.org)