

WILBURTON PARISH COUNCIL

Minutes of meeting held Wednesday 4th September 2024 8pm St Peters Hall Wilburton.

Members: 8 Quorum: 4 Vacancies: 1

The meeting opened at 20:00hrs

Present: Cllr Elizabeth Whittle, Cllr Gill Spencer, Cllr John Attrill, Cllr Steve Morgan, Cllr Harvey Upton, Cllr James Lambert, Cllr Steve Morgan, Cllr Mark Duckworth

Also Present: Parish Clerk Andy Milne and Tina Vale Note taker

Public: Bill Hunt, Jason Frost - Bloom Hall, David Maltby and a member of the public.

24-26: Apologies, Acceptance of apologies and declarations of interests

Cllr Ann Pinkney

Cllr Morgan undertakes contracted work for the parish council under his company 'Bespoke'

24-27: To approve the minutes of the previous meeting held on 3rd July 2024

Cllr Whittle approved the minutes.

24-28: Public Participation (15 mins) – to accept questions and comments from members of the public and councillors with a prejudicial interest. (max 3 mins per person)

A member of the public thanked WPC for their work and raised:

- a) No timely response from Clerk to emails – it was established some emails had not been received possibly when the email address was changed to

clerk2@wilburtonparishcouncil.org

- b) Concerns raised about village looking unkept, weeds, grass uncut.

Cllr Whittle responded that WPC hope to take over maintenance of grass verges from Highways next year (2025) after a ECDC review has been completed which should give WPC more control over biodiversity and supporting the ecology in a manner conducive to residents.

In the meant time WPC will continue to encourage Highways to maintain the pavements.

- c) Deep ruts on bridle path making access almost impossible in bad weather.

Their concerns were acknowledged. This area comes under Highways, ECDC.

Bill Hunt, on the ECDC planning committee, has confirmed the urgent need for improvement.

He has officially requested for Highways to repair the ruts with hardcore which is now scheduled.

24-29: Reports from County and District Councillors

Bill Hunt Councillor ECDC

Open invitation to Cllr Whittle to meet with him in Ely.

Thanked Cllr Attrill for input as retired chair and Car show.

He opposes congestion charge and believes more should be spent on repairing potholes

Working on road safety by reducing traffic in local villages and supporting 20 mph to deter passing traffic.

Buses changed from CC to combined authority with actual reduction in service.

ECDC does not support a 4 day week

Soham got go ahead for new GP surgery. Most areas are short of staff, this area has been short of actual buildings

Sunica was unanimously opposed by ECDC and other local councils but within 24 hrs of change of government it was agreed – concerned this will happen with housing development .

Under traffic regulation order charities will be charged for road closures. He is opposed to this in order to encourage more village participation.

He has chased pot hole repairs locally.

Highways not responsible for hedge cutting between villages – it is landowners who perhaps could be encouraged to maintain hedges by polite letter from chair of local parish councils.

24-30: Business Matters

1. Land off Clarkes Lane – advice from WPC to the developer re PPA – Clerk/All PC

(Jason Frost attending for the first item, see e- mail, 3 minutes)

Jason Frost- Bloom Hall property consultancy outlined actions by them so far for WPC comments.

Firm handled planning application for 30 units on Clarkes Lane which Utopia built (problems reported with builds). Landowner approached Bloom Hall for field beyond, proposal 15 houses including shared equity and rented. May be enough infra structure in place. Highway consultant believes can support extra traffic.

It is outside development plan envelope

Cllr Duckworth observed only conceptual at present.

More detailed information would be needed for WPC to make a response.

Cllr Whittle thanked Jason for informing WPC about potential plans for further housing development.

2. Update on the MUGA – Cllr Attrill/Cllr Morgan

Constructed over past 3 weeks, finish in next 2 weeks, carpet down next week,

Other 80k grant be applied for. Flood light grant -should know in a few weeks.

Need funds to maintain it. Possibly £20-30 per hour rent. End Sept – discuss with interested parties.

Gate was on corner originally, moved to next post now with small cost for adaptation.

Cllr Duckworth and others proposed online payments. To be researched and implemented.

3. Thalia bin for Rec- Cllr Attrill

Bin is in use. Splitting cost 50/50 cricket club. Hope football club will take over when cricket season finishes.

4. Approve new Financial Regulations (2024) – Clerk/vote

Cllr Attrill proposed approval, seconded by Cllr Duckworth and voted unanimously in favour by all parish councillors.

Cllr Upton reminded document control details as a header

5. **Community engagement** (Paper submitted) - **Cllr Pinkney**

Cllrs read her report which gave a good overview of how she is continuing to meet Wilburton groups and regularly attends the Parish and Community Forum where there are many local organisations represented.

Hannah Reynolds, Wilburton Theatre group, hopes to start a Youth Club and future meetings are planned to explore this.

She has met with Tup who is sharing her knowledge of community connections.

She hopes to ensure Wilburton residents know who she is if they need a contact on WPC for support. These include Toddler Group and other children's groups, Café Church, St Peters church, Rev Jill Stimpson, Bakery Close coffee morning and introducing herself to the social club, cricket and football club.

6. **REC issues, cricket nets, disabled parking spaces, cigarette butt bin, equipment** – **Cllr Whittle**

Cllr Morgan and Cllr Whittle have done site inspections – all on list is in hand.

Nets being replaced. 2 spaces disabled being organised, gravel and wheelchairs, need to make solid standing for wheelchairs. .

Theatre group have asked for a similar sized container on the Rec. Councillors discussed the request – landlord and WPC would have to approve, location siting would need to be approved, possibly west side of car park.

7. **Solar panels update** – **Cllr Whittle**

(current EPC for cottages attached)

Cllr Whittle had a meeting with ECDC energy Lisa Eaves and Chris Parkin Energy Project Manager Cambs CC.

Step 1 Need to get and comply with EPC certificates for all buildings.

Cllr Whittle to send document to Clerk and organise further EPC's

Andrew Peters electrical who knows all buildings to be contacted to provide certificates

Step 2 – smart meter 3 phase supply

Dave Maltby said a 3-phase smart meter could be fitted at the back of the hall.

Current provider difficult to communicate with, Clerk will make further enquiries.

Step 3 Check for asbestos.

Cllr Whittle has asked Dave Maltby if any of buildings have asbestos, report done 2017 for hall, social club and cottages, nothing to put in report. Need it for asbestos register. Clerk to review paperwork.

Councillors agreed she should proceed further and when appropriate get installer quotations.

Hall may need drylining and insulation.

Fans to be put in ceiling to push heat down- to discuss further.

Funding grants available for community buildings.

Cllr Whittle to circulate information.

8. **Beneficiaries from the Beer Festival** – **Cllr Attrill**

Cllr Attrill read list of proposed beneficiaries

WTG 1500

Primary school 200 , Haddenham Rovers 150 , Rainbows 150 , Brownies 150 , WOOSC 200
Harbour 200 , Cricket 350 , Wilburton FC 200 , Toddlers 200 , St Peters church 200 , Chapel 200
Cinema 200 , Wilburs 100 , Highfields 100 , Holly's Active stars 100 , Haddenham social hub 100
Police cadets 350 , Sea scouts 100 , HEART 100

Cllr Attrill proposed distribute grants, Cllr Lambert seconded, and it was voted unanimously in favour by all parish councillors

9. Village sign work Johnsons update – Cllr Morgan

This has been done

10. Letterbox for the Hall – Cllr Whittle

This is being organised.

11. Neighbourhood plan update Cllr Duckworth

First meeting held in June, subsequent meeting Tor and Cllr Whittle. Fundamental points have been agreed. Going to meet with the consultant who supported Haddenham , who if employed by WPC, would be paid for by Locality and would complete the process once WPC have provided survey data. Haddenham had a questionnaire which WPC could use as appropriate and adapt to Wilburton's needs.

12. Complaints about the pavements – Cllr Whittle

Cllr Whittle has been down Clarkes lane and pavement still passable.

Clerk had put encouraging note re hedge maintenance through houses nearby.

Cllr Whittle confirmed not PC's remit to control highway problem

13. Pavilion update – Cllr Morgan

Work will be starting soon by the Cricket club who hope to finish by November.

14. Automatic caseation /cessation of Cllr Thurston and subsequent vacancy for a Parish Councillor – Clerk

The Clerk reported Cllr Thurston had missed 6 months meetings and had not confirmed his resignation in writing to the chair as required.

There is now a vacancy for a councillor.

The four documents -Notification, Procedure for co-option, applications form and job description will be advertised on the PC notice board by the Clerk and on both Facebook pages by Cllr Spencer.

15. Summary and follow up to the classic car show – Cllr Attrill

(paper showing Income and expenditure attached) 1

13.7.2024 first one, 800 approx. attended, Vendors happy and will reattend, air ambulance , British legion, Manchetts all came . The show made about £300, was free to enter and there will be more sponsorship next year.

£100 banner, £100 to guides £100 to cadets

Proposed by Cllr Attrill and seconded by Cllr Duckworth and voted unanimously in favour by all parish councillors.

WPC congratulated Cllr Attrill on his efforts to ensure the success of the car show.

The landowner forbids dogs on the rec and the 'no dogs' needs to be better advertised next year.

16. Topple testing memorials -Tina Vale

Kara and Tina working on creating the recording system before completing testing before winter.

17. Disabled and fire escape access to the social club – Cllr Attrill

(Dave Maltby attended meeting and item actually heard second under business matters)

Dave Maltby – Cottages renovated , new paths and fencing , demolished pathway back of social club.

Wheelchair can get onto patio but not away from building – need wheelchair safe emergency exit

Wall outside social club gate is falling apart.

He can do FOC spec for building new gate going outwards and providing exit.

He has had preliminary chat with Social Club Committee member John.

To go ahead with completing wheelchair exit Proposed Cllr Attrill, seconded by Cllr Lambert and voted unanimously in favour by all parish councillors

Dave to give Cllr Attrill and the Clerk his spec for tender.

18. Cinema – support on fixing the data projector/treasurer – Cllr Attrill

Cllr Attrill has actively worked physically and financially to move this multifaceted community project forward. He has paid to have a platform lift inside a box for the projector £1600 and established that films can be put on to a closed membership for £400 per year which will be cheaper than paying for a license for a film.

WPC thanked Cllr Attrill. Cllr Lambert proposed, and Cllr Spencer seconded WPC refunding his expenditure paid out to complete this work in a timely manner.

19. Confirm Speedwatch Volunteers Team B –

Cllr Spencer will join the Clerk, Cllr Attrill and Cllr Pinkey.

20. Update on the cottages – Clerk deferred to next meeting

21. Agree PC volunteers & arrangements for the Wilburton Fireworks display 09.11.24

Clerk and Cllr Attrill need support to man money tent 5- 7.45 pm.

Cllr Spencer, Cllr Lambert and Cllr Whittle volunteered.

22. Agree arrangements for the village Christmas tree – Cllr Attrill

Cllr Lambert will get one from Bens Yard.

Some lights need repairing

23. Confirmation of the land management plan for the sandpits – Clerk/Cllr Whittle (Chair)

(papers attached for reference)

PC is implementing this.

24. Input for the village Voice for 15.09.24 – Clerk to read out – Cllr Pinkney

Councillors decided village voice copy for green spaces should not be included at present as misinformation about responsibilities. Sensitive content from WPC should be positive.

25. Planning applications

None

24-31: Agenda items for next meeting in 2nd October 2024

1. Update WPC on proposed rates for the Cemetery for the next 5 years-Kara
2. Review urgent and non-urgent jobs on the playgrounds following inspection – Cllr Morgan
3. Online payments - Cllr Duckworth/Cllr Upton
4. Engage consultant via Locality recommended links – Cllr Duckworth

24-32: Councillors Questions – To receive any comments or questions from the Councillors

Cllr Spencer – Haddenham enquiry (Benson?) regarding sharing minibus. Cllr Spencer suggested PC would have to see general interest, who would benefit, costs etc. before entering into further discussion or commitment.

Cllr Spencer reported The Clerk had been accepted into Pension scheme.

Cllr Spencer said the Grant application for fitness equipment went off last week with MP Charlotte Cane's support.

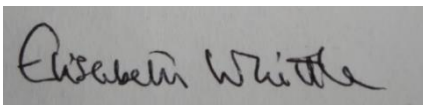
Cllr Spencer - Tor would like Haddenham social club events displayed on Wilburton's notice board. General consensus was there is no conflict with Wilburton social club and no objection to this.

Cllr Upton – to put portrait of King up where old board was on the wall.

Cllr Morgan reported the gate maker for the cemetery gate had left the designated company and he would research a further supplier.

24-33: Date of next meeting – Wednesday 2nd October 2024

The meeting closed at 22:10



02.10.24 20.00hrs