

# WILBURTON PARISH COUNCIL

Chair: Cllr Liz Whittle

Clerk & RFO: Mr A Milne

Catacol, 5 Soham Road, Stuntney, Ely, Cambs CB75TP - Tel. 01353 663057

Email: [clerk@wilburtonparishcouncil.gov.uk](mailto:clerk@wilburtonparishcouncil.gov.uk)

Members: 8 Quorum: 4 Vacancies: 1

## AGENDA

There will be a Finance Committee meeting to which all members are summoned to attend

**Date, Time:** Wednesday 5<sup>th</sup> February 2025 **19.45hrs** - **Venue:** Village Hall, Wilburton

*Members of the Public and Press are welcome to attend the meeting, however if a member of the public wishes to speak during the open forum, they must inform the Clerk no later than 12 noon on the day of the meeting. Requests to speak must be sent by email to [clerk2@wilburtonparishcouncil.gov.uk](mailto:clerk2@wilburtonparishcouncil.gov.uk)*

**FC25-08: Apologies, Reasons & Acceptance of absence** (*LGA 1972 s 85(1)*)

**FC25-09:- To receive any Declarations of Interest from Councillors**

*(Relating to items to be considered at the meeting in accordance with the provisions of the Council's Code of Conduct and related to the Localism Act 2011 s.31, s.33)*

**FC25-10: To approve the minutes of the previous meeting held on 8<sup>th</sup> January 2025**

**FC25-11: Open Forum for Public Participation (max 3 minutes per person)**

*At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.*

**FC25-12: To approve accounts for payment:-** (FC paper 1 to follow)

**FC25-13: To discuss the rules around procurement (see section 6 of the financial regulations) - Clerk**

**FC25-13: Correspondence not covered in Business Matters/Councillors questions**

**FC25-14: Date of next meeting: 05.03.25 – Finance Cttee**

Please note that copies of minutes can be obtained from the Parish Clerk or by visiting our Website at

[www.wilburtonparishcouncil.gov.uk](http://www.wilburtonparishcouncil.gov.uk)



Signed: A Milne Date: 31/01/25