

WILBURTON PARISH COUNCIL

Chair of the meeting: Cllr Liz Whittle
Clerk: Mr A Milne
5 Soham Road, Stuntney, Ely, Cambs, CB75TP
Email: clerk2@wilburtonparishcouncil.gov.uk

Members: 6 Quorum: 3 Vacancies: 3

AGENDA

There will be a Full Council meeting to which all members are summoned to attend.

Date, Time: Wednesday 9th April 2025, 8.00pm

Venue: Village Hall, Wilburton

Members of the press and public are welcome to attend the meeting except for any specific item deemed to be confidential. The press and public may not speak when the council is in session, but they can make points relating to agenda items in the allocated time of 15 minutes.

25-31: Apologies & Reasons for Absence and Acceptance of the same (*LGA 1972 s 85 (1)*)

25-32:- To Receive any declarations of interests from Councillors

(Relating to items to be considered at the meeting in accordance with the provisions of the Council's Code of Conduct and related to the Localism Act 2011 s.31, s.33)

25-33: To approve the minutes of the previous meeting held on 5th March 2025

25-34: Matters arising from the minutes of the meeting held on 5th March 2025

25-35: Public Participation (15 mins) – to accept questions and comments from members of the public and councillors with a prejudicial interest. (max 3 mins per person)

(At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman)

25-36: Reports from County and District Councillors

25-37: Business Matters

1. To agree 1 extra outfield cut a week for the cricket season at £30.00 per time – **Cllr Attrill**
2. To agree to open a parish council Pay Pal account in advance of the village events to ease payments – **Cllr Attrill**
3. Approve the following policies (**The Clerk** will highlight any proposed changes that have been advised to him by parish councillors and also any changes he has proposed)
 - a) WPC Standing Orders (attached)
 - b) WPC Risk Management Document (attached)
 - c) WPC Asset Management document (attached)
 - d) WPC Biodiversity Policy (attached)
4. To decide if WPC want to invite (Michael Smith, Anglian Water) to explain the roadworks at Twenty Pence Road (07.07 – 29.08) & to explain how Anglian Water volunteers might help Wilburton village - **Chair**

5. **To agree to fund the 20mph speed limit work as set out by highways – Cllr Attrill**
6. An update on the options report (highways) and what happens next – Cllr Attrill
7. Neighbourhood Plan – Define what are the next steps including grants – **Cllr Liz Whittle (Chair)**
(paper from Chair attached)
8. To consider a request for funding for the Ely Food Bank – **Chair**
(Please see the letter and email attached)
9. To consider the establishment of a St Peter's Hall Kitchen refurbishment project working party – **Cllr Pinkney & Cllr Spencer**
10. Update on recruitment of Parish Councillors and WP allotments – **Clerk**
11. To ratify the decision to award the rear of social club job to Dave Maltby as Clive Maltby was unable to undertake this – **Clerk**

12. To agree to reinstate the spectator area at the MUGA – Cllr Attrill

13. Having won lottery funding for a children's climbing wall on the Rec play area discuss the next steps - Clerk

14. To agree to proceed with the fitting of fans and lowering of the thermostat in SPH - **Clerk**
(Estimate attached)
15. To review three contractors prices for the central heating at the cottages and award the work – **Clerk**
(costings attached)
16. Community engagement/village voice – **Cllr Pinkney**
17. Social Media update – **Cllr Spencer**

18. Planning applications

25/00298 FUL – Temporary (5 years) permission for citing of a portable cabin or converted shipping container for use as a community shop and associated works. Site at the rear of Wilburton Flame of bakery close Wilburton Cambridgeshire CB6 3RA, any responses or comments by the 8th of April 2025

25/00213/ADI25 - Proposal: 1no. illuminated sign above front entrance, 1no. non-illuminated business name sign on front elevation, 1no. non illuminated sign on rear elevation and 2no. non-illuminated business name advert on window canopies – Part retrospective Location: The Kings Head 45 High Street Wilburton Ely Cambridgeshire

25/00331/FUL- Erection of out building/office in the front garden – retrospective – Mrs Anna Furnace

25/00350/VAR - To vary Condition 7 (foul and surface water) of previously approved 18/00986/OUT dated 9 November 2018 for outline application for the erection of seven dwellings and associated works, Land Rear Of 9 West End Wilburton Cambridgeshire Harmeet Minhas

25-38: Agenda items for next meeting on Wednesday 7th May 2025

1. PC to agree to funding the erection of floodlights at the MUGA – **Cllr Morgan**
- 2.
- 3.

25-39: Councillors Questions – To receive any comments or questions from the Councillors

25-40: Date of next meeting – Wednesday 7th May 2025

Please note that copies of minutes can be obtained from the Parish Clerk or by visiting.

www.wilburtonparishcouncil.gov.uk



Signed: Mr A Milne Date: 02.04.25 Amendments 03.04.25 highlighted in green